



**Arizona Juvenile Justice Commission
Grants Committee
Governor's Office of Youth, Faith and Family
1700 West Washington Street, Suite 230, PHOENIX, ARIZONA 85007**

A meeting of the Grants Committee was convened June 7, 2019, at the Governor's Office of Youth, Faith and Family, 1700 West Washington St. Suite 230, Phoenix, Arizona 85007, notice having been duly given.

Members Present (5)	
Dorothy Wodraska, Chair	Robert Thomas
Debra Olson	Earl Newton
	Mindy Flannery
Staff/Guests Present (1)	Members Absent (0)
Steve Selover, GOYFF	

Call to Order

- **Ms. Dorothy Wodraska**, Chair, called the meeting to order at 10:00 a.m. with five members and one staff present.

Introductions

- **Ms. Wodraska**, Chair, asked members and staff to introduce themselves.

Approval of Minutes

- **Ms. Wodraska**, Chair, asked for a motion to approve the minutes from January 18, 2019, as drafted.
 - **Dr. Robert Thomas** motioned to approve the minutes.
 - **Ms. Debra Olson** seconded the motion to approve the minutes.
- Motion carried with no dissenting votes.

Title II Site Visit – Terros Health

- **Mr. Steve Selover** advised that Title II subgrantee Terros Health received a financial and programmatic site visit on April 3, 2019. The visit uncovered no findings of non-compliance.
- **Mr. Selover** stated he provided the program staff recommendations for acquiring disciplinary data from the schools to measure outcomes. The most recent progress report indicates the program is beginning to track this measure.

Grant Monitoring – 2nd Quarter

- **Ms. Wodraska**, Chair, referenced the spreadsheet that indicates each grantee's progress.

- **Mr. Selover** stated that two additional programs are added to the Title II grantee list. **Mr. Selover** advised these programs were officially awarded during the 3rd quarter and should be reporting their progress along with the other grantees in July.
- **Mr. Selover** reported that one of the new grantees, Salt River Pima-Maricopa Indian Community, was awarded per the execution of an inter-governmental agreement (IGA). The other new grantee, Pima County Juvenile Court Center, was awarded with the original cohort on October 1, 2018, but the contract was recently signed after a federally mandated compliance certification was submitted.
- Several members noticed that two Title II grantees are not meeting their expected outcomes.
- **Mr. Selover** advised that both grantees are new programs and may have projected their recruitment numbers to an unrealistic level.
- **Dr. Thomas** stated he is interested to learn why these programs are not meeting their numbers. **Mr. Selover** agreed that this information will be helpful to the committee, and that they will continue to monitor their progress to determine whether they are experiencing challenges that can be addressed or whether they should revise their projected numbers during the second year of funding.
- **Mr. Earl Newton** inquired whether projection of high numbers potentially give applicants and advantage over applicants that have lower recruitment expectations. **Mr. Selover** stated that recruitment numbers are factored into the overall scores; however, evaluators focus on the justification for the numbers to determine how realistic the expectation is, rather than automatically give applicants with larger numbers a higher score.

Title II Subcontractor Survey

- **Mr. Selover** recited the list of question proposed in a survey for organizations that receive services provided by the grantees.
- **Ms. Olson** stated she particularly liked the open question related to reporting challenges and success between the grantee and the subgrantee, and the other members agreed this question would provide the most relevant information.
- **Dr. Thomas** cautioned about the survey takers potential concern that their answers could adversely impact the funding the grantee receives.
- **Ms. Wodraska** asked **Mr. Selover** to provide an introduction or opening statement that would describe how the information will be used to alleviate potential fears experienced by the survey recipients.
- **Mr. Newton** asked whether the survey would be provided by the grantee or by the committee citing his concerns the survey taker may be hesitant to offer any critical feedback if distributed by the grantee. The committee members agreed the survey should come from the committee.
- **Dr. Thomas** reiterated the questions posed should come from a position of learning how the committee can help the grantee and its partners, as this is the role of the committee to provide support and technical assistance to the funded programs.
- **Mr. Selover** advised he would put together an introductory paragraph and rephrase the question and send it to the committee for comment prior to the next meeting.

Next Meeting Date

- **Ms. Selover** asked members to advise on their availability in August. **Ms. Wodraska** asked **Mr. Selover** to send members an email of the available Fridays in August.

Call to the Public

- **Ms. Wodraska**, Chair, made a call to the public. No members of the public were present.

Adjournment

- **Ms. Wodraska**, Chair, requested a motion to adjourn the committee meeting.
 - **Ms. Olson** motioned to adjourn the committee meeting.
 - **Dr. Thomas** seconded the motion to adjourn the committee meeting.
- Motion carried with no dissenting votes. The Grants Committee adjourned at 10:39 a.m.

Dated June 7, 2019
AJJC Grants Committee
Submitted by Steve Selover. GOYFF Program Administrator